

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Agenda

Monday, July 13, 2020 @ 6:30 pm
Conference Room – C117

FUTURE MEETINGS	
August 20, 2020 (Pending Approval)	Board Meeting – 6:30 PM
September 17, 2020 (Pending Approval)	Board Meeting – 6:30 PM

Meeting called to order at _____ with _____ presiding.

PLEDGE OF ALLEGIANCE

Board Members:

Dr. Marcus Dean	_____	_____
Paul Cronk	_____	_____
Faith Roeske, Board Member	_____	_____
Sara Hatch, Board Member	_____	_____
Matt Hopkins, Board Member	_____	_____
Susan Abbott, District Clerk	_____	_____

ADMINISTRATION:

Michael Dodge, Superintendent	_____	_____
Joseph Butler, Business Manager	_____	_____
Chelsey Aylor, PK-6 Principal/Director of Curriculum & Instruction	_____	_____
Eric Talbot, 7-12 Principal	_____	_____
Betsy Hardy, Director of Technology	_____	_____
Annie West, Director of Special Education	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

2. PROGRAMS/PRESENTATIONS

3. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

4. ELECTION OF OFFICERS

4.1 President of the Board: _____

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

4.2 Vice President of the Board: _____

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

5. ADMINISTER OATH OF FAITHFUL PERFORMANCE IN OFFICE TO THE SUPERINTENDENT, PRESIDENT AND VICE-PRESIDENT.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of (*state office*) according to the best of my ability.

6. APPOINTMENT OF OFFICERS

6.1 District Clerk: Susan Abbott

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.2 District Treasurer: Brenda Nolan

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.3 Deputy Treasurer: Lynette Folts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.4 Tax Collector: Dawn Bentley

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.5 Claims Auditor: Heidi Rose

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6.6 Deputy Claims Auditor: Michelle Harding

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

7. DESIGNATIONS

7.1 The following banks are designated as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

7.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

7.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at 6:30 PM.

August 20, 2020

February 18, 2021

September 17, 2020	March 18, 2021
October 15, 2020	April 15, 2021
November 19, 2020	May 20, 2021
December 17, 2020	June 17, 2021
January 21, 2021	

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8. AUTHORIZATIONS

8.1 Payroll Certification Agent: Michael Dodge

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.2 Designated Educational Official (DEO): Chelsey Aylor

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.3 Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.4 Hearing Official for the Federal Child Nutrition Program: Joseph Butler

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

8.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

8.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

- 8.7 The superintendent is authorized to approve budget transfers up to \$100,000 within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

9. OTHER ITEMS

- 9.1 The mileage allowance for 2020-2021 will be the established IRS rate as amended from time to time.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.2 Approve the School Breakfast and Lunch Prices for 2020-21 as follows:

Student Breakfast	\$	1.20
Student Lunch (K-6)	\$	1.90
Student Lunch (7-12)	\$	2.00

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.4 Determine the date of the next regular board meeting.

10. DISCUSSION/WORK SESSION:

- 10.1 Administrators’ Reports:

Mrs. Aylor, PK-6 Principal

Mr. Eric Talbot, 7-12 Principal

Mrs. Hardy, Director of Technology

Mrs. West, CSE Chair

- 10.2 Superintendent’s Report: Mr. Dodge

- 10.3 Work Session

- 10.4 Board Dialog

11. BUSINESS/FINANCE

- 11.1 Business Administrator’s Report

- Monthly Financial Reports

11.2 The Board of Education approves the Treasurer’s Reports

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

12. EXECUTIVE SESSION

12.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, and labor negotiations as specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

12.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

13. CONSENT VOTE

13.1 The Board of Education accepts and approves of:

13.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of the June 17th meeting.

13.1.2 The Superintendent recommends the Board approve the 2019-2021 Professional Development Plan.

13.1.3 The Superintendent recommends and the Board approves of the 2020-2021 Teacher Mentoring program.

13.1.4 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from June 18 to July 13, 2020, the BOE hereby approves said recommendations.

13.1.5 School Physician: Dr. Douglas Mayhle

13.1.6 School Attorney: Richardson and Pullen, P.C.

13.1.7 Official Bank Signatories: Brenda Nolan

13.1.8 Extra-Curricular Treasurer: Joseph Butler

Fillmore CSD Reorganizational Meeting Agenda

July 13, 2020

- 13.1.9 Extra-Curricular Accountant: Lynette Folts
- 13.1.10 Purchasing Agent: Joseph Butler
- 13.1.11 Deputy Purchasing Agent: Michael Dodge
- 13.1.12 Payroll Authorization: Michael Dodge
- 13.1.13 Records Management Officer: Joseph Butler
- 13.1.14 District External (Independent) Auditor: R.A. Mercer
- 13.1.15 District Internal Auditor: Ashley Hinman
- 13.1.16 District Compliance Officer: Chelsey Aylor
- 13.1.17 Homeless Liaison: Kassandra Bailey
- 13.1.18 FOIL Officer: Susan Abbott
- 13.1.19 Asbestos (LEA) Designee: Fred Reed
- 13.1.20 School Pesticide Officer: Fred Reed
- 13.1.21 Chemical Hygiene Officer: Rachel Coon
- 13.1.22 Copyright Officer: Chelsey Aylor
- 13.1.23 DASA Co-Coordinators: Heidi Stroud (PreK-6), Bill Kelley (Grades 7-12)
- 13.1.24 Civil Rights Compliance Officer: Chelsey Aylor
- 13.1.25 Title IX Coordinator: Chelsey Aylor
- 13.1.26 Execute Contracts on Behalf of the District with BOCES: Michael Dodge
- 13.1.27 Data Protection Officer: Betsy Hardy
- 13.1.28 ESL Coordinator: Chelsey Aylor
- 13.1.29 Chief Information Officer: Betsy Hardy
- 13.1.30 Neglected/Delinquent Transition Liaison: Bill Kelley
- 13.1.31 Foster Care Student Point of Contact: Kassandra Bailey
- 13.1.32 Migrant Student Data Point of Contact: Betsy Hardy
- 13.1.33 CSE Chairperson: Krista Lonergan

13.1.34 CSE Alternates: Anne West and Chelsey Aylor

13.1.35 The Board of Education moves to add addendums 13.1.36 to this meeting agenda.

13.1.36 FMLA Leave

NAME	POSITION	APPROXIMATE DATES
Juliana Hamm	Speech Teacher	8-31-20 through 6-25-21

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

15. OLD BUSINESS

16. NEW BUSINESS

16.1 Motion by _____, second by _____, to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2020-21 fiscal year.

_____Aye _____Nay _____Abstain Accepted/Reject

16.2 The superintendent recommends and the board accepts the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2020-2021 fiscal year.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

16.3 The Superintendent recommends and the board approves the following Cooperative Bid Coordination Resolution:

WHEREAS, The Board of Education, Fillmore Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services

Fillmore CSD Reorganizational Meeting Agenda

July 13, 2020

of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Fillmore Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That the Board of Education, Fillmore Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That the Business Manager, on behalf of the Board of Education, Fillmore Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 16.4 The Superintendent recommends the Board of Education approve the new Senior Maintenance Mechanic position.

Motion by _____

Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

- 16.5 The Superintendent recommends the Board of Education approve a contract between Fillmore Central School and Maggie Smith-Pomeroy to provide speech therapy services for our students from 07/14/2020 – 06/30/2021 at a rate of \$25 per 15-minute speech-language improvement for individual sessions, \$50 per 30-minute individual session, and \$25 per child for 30-minute group sessions.

(This is an amended contract to reflect the additional summer dates)

Motion by _____

Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

17. EXECUTIVE SESSION

- 17.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by _____

Seconded by _____

____Aye ____Nay ____Abstain Accept/Rejected

- 17.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____

Seconded by _____

____Aye ____Nay ____Abstain Accept/Rejected

18. PERSONNEL

- 18.1 The Superintendent recommends the Board of Education approve the resignation of Debra Hinz, Food Service Helper, effective June 26, 2020.

Motion by _____

Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

- 18.2 Coaching/Advisor Appointments for 2020-2021

8	BASKETBALL	BOYS	MODIFIED	Phil Merrill
78	SENIOR CLASS	BOYS/GIRLS	ADVISOR 2	Micah Rust

Motion by _____

Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

- 18.3 The Superintendent recommends the Board of Education approve the salary increase for the four confidential secretaries for the 2020-2021 school year retroactive to July 1, 2020.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

- 18.4 BE IT RESOLVED, upon the motion of _____ and second of _____ that the Board of Education, in accordance with the Superintendent’s July 1, 2018 Contract, hereby authorizes the Board President to execute the Amendment to the Superintendent’s Contract setting forth modified terms and conditions in paragraph 3a, as a result of the Superintendent achieving a satisfactory performance evaluation by the Board of Education during the 2019-20 school year.

____Aye ____Nay ____Abstain Accepted/Rejected

19. ADJOURNMENT

- 19.1 Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected